

**Request for Qualifications  
Festival Fields Phase II Design-Build  
EN 18-004**

A non-mandatory pre-submittal conference was held for this Request for Qualifications on January 9, 2018. City staff in attendance included Mark Ivanich, Kirk Haines, Christina Underhill, and Loretta Browning. Inquiries regarding this solicitation were due in writing no later than January 18, 2018.

**Question No. 1** To whom should we address the Cover Letter? No City representative is identified in the RFQ.

**Answer:** *Address the cover letter to Mark Ivanich.*

**Question No. 2** Has a traffic analysis been completed? If so, can the City provide a copy?

**Answer:** *No TIA has been performed. We do not anticipate a TIA will be required for Phase II.*

**Question No. 3** Has a soils report been completed for the project site? If so, can the City provide a copy?

**Answer:** *Yes, geotechnical reports were completed in Phase I and for Phase II. The geotechnical reports are available for download at the City of Avondale Procurement FTP Site. Please use the following links and sign in instructions to obtain copies.*

Procurement FTP Site Instructions:

- Website: [ftp.avondale.org](http://ftp.avondale.org)
- Directory/ Username: ProcurementFTP  
Password: P7ocu7e@

**Question No. 4** Can the city provide the Master Plan along with the associated cost estimate?

**Answer:** *The Master Plan is included in the RFQ. The Engineer's Estimate for Phase II, based on the RFQ's Master Plan, is \$13M-\$16M.*

**Question No. 5** Will there be only 1 GMP for this project?

**Answer:** *The city is open to more than 1 GMP for this project.*

**Question No. 6** As a playground vendor do we have to attend the meeting and fill out the SOQ forms? or is it mainly for the General Contractors? As a vendor, we are not able to act as a general contractor and would only bid on playground portion of the bid.

**Answer:** *Attendance is encouraged however; you are not required to attend this meeting. The meeting was non-mandatory.*

**Question/Clarification No. 7** Addendum 1 to the RFQ is pending and will slightly modify the pre-construction permitting requirements.

**Question 8.** In Section B., you ask for at least 3 completed Design/Build projects. Would the City be willing to open this up to Design/Build and/or CMAR? We believe this will open up relevant projects that may provide a more accurate picture of the proposer's qualifications. Both methods should demonstrate collaborative efforts with the Design Team.

**Answer:** *It is preferable that sufficient examples be included that are most relevant to the City's respective project as this is how the firm's relevant experience would be evaluated. You may discuss completed CMAR projects in the SOQ, however the City is not interested in going to a CMAR project approach.*

**Question 9.** Page A-2 of the RFP, top paragraph, states that 11 pt. Arial or Times New Roman font is required. Is it acceptable to use an Arial condensed font if it meets the 11 pt. size requirement?

**Answer:** *Please adhere to the standard 11 pt. Arial or 11 pt. Times New Roman font(s).*

**Question 10.** Also, are graphics, captions, charts, or graphics excluded from the 11pt. font requirement as long as font size is easily readable?

**Answer:** *Please adhere to the standard 11 pt. Arial or 11 pt. Times New Roman font(s).*

**Question 11.** It was stated by staff that the available budget was \$6 Million with possible additional funds in future fiscal years. Can you clarify whether this amount is available for construction only, or does it also include design and other soft costs? What is the construction budget for this Phase? Also, do you have a budget established for the subsequent fiscal year (s) that may become part of this contract? ARS allows for CMAR scope in one procurement that can be started within 30 months of the first contract date. If that is the case, the RFQ must state the anticipated schedule. See reference below.

**Answer:** *Avondale anticipates next year's budget of (approximately \$6M) to be used for the preconstruction services and the first phase of construction. Any future funding toward this project is at our City Council's discretion/authorization and the amount is undetermined at this time. However, once we move forward with the preconstruction services phase, we will have a better understanding of the potential project cost.*

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